### Agenda for Regular Meeting of the Norton Science and Language Academy School Board Committee

#### Public Meeting at the Norton Science and Language Academy 503 E. Central Ave, San Bernardino Room K-5

#### May 16<sup>th</sup>, 2017- 7:30 a.m.

## 1. CALL TO ORDER: Chairman, Duberly Beck

- 2. ROLL CALL: Chairman, Duberly Beck
- 3. <u>PUBLIC COMMENTS</u>: Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes shall be observed. Those wishing to speak are invited to fill out a Request to Speak Card and give it to the Secretary.

#### 4. SPECIAL PRESENTATIONS:

.01 Employee of the Semester recognitions -Marcelo Congo (School Psychologist) -Angelica Lopez (SPED Instructional Aide)

#### 5. DISCUSSION/ACTION ITEMS:

.01 Update of 9-12 Grades (Lisa Lamb)

.02 Introduction of the new NSLA Principal, Dr. Fausto Barragan

.03 Approval of April meeting minutes.

#### 6. INFORMATION INCLUDED IN PACKET:

.01 Principals Report (Toni Preciado)

.02 Financial Reports (Jim Quinn)

#### 7. BOARD/STAFF COMMENTS:

.01 Ask a question for clarification

.02 Make a brief announcement

.03 Make a brief report on his or her own activities

.04 Future agenda items

#### 8. ADJOURNMENT: Chairman

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x703.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 503 E. Central Ave., San Bernardino, CA.

## Lewis Center for Educational Research

# **STAFF REPORT**

Date: May 16, 2017

To: Board of Directors

From: Toni Preciado

Re: NSLA Principal's Report

# QUICK UPDATE NSLA

- CAASPP testing is well underway at NSLA. Grades 3-8 will complete testing by May 19. This includes the pilot of the 5th and 8th grade CAST (California Science Test)
- Our Annual Rockets in Training was held on May 1 for our incoming Kindergarten families. 67 families were in attendance. Our second meeting will be held on June 5.
- 13 Teachers across NSLA continue to implement Flexible Seating arrangements in their classroom

## ENROLLMENT

GRADE LEVEL	CURRENT ENROLLMENT	WAITING LIST	WAITING LIST 2017- 2018			
тк	24	9	25			
К	119	2	120			
1=	117	10				
2-	103	6				
3-	86	6				
<b>4</b> 2	73	4				
5ª	76	1				
6=	58	9				
7-	59	6				
8.	48	1				
ISAI TK-5	9	0				
ISAI 6-8	4	0				

TOTAL	776	99.94%	54	
	Atte	ndance		

## **STUDENT ACTIVITIES**

- 4th grade students went on their annual field trip to Olvera Street in Los Angeles via Metrolink
- 1st grade students went to the CA Science Center for their second field trip of the year
- 5th grade students attended iFly in Ontario, where they had the chance to experience and study the science behind indoor skydiving
- HERO Health Club led by Heather O'Bier and Juliana Teran, the club for middle school students interested in careers in the health field, took a field trip to the Blood Bank of San Bernardino
- NSLA Soccer team was defeated in over time during their first post-season play-off game. Their banquet will be held on May 12
- Our TK class has a field trip scheduled to Inland Empire Gymnastics Academy in June

## ENGLISH LEARNERS

Students who qualified for consideration for reclassification as Redesignated Fluent English Proficient (RFEP), have been identified based on the CELDT scores. There are 31 being considered. Teachers have reviewed student performance and submitted recommendations for students who meet the criteria for RFEP. The administration is now reviewing those. Currently, NSLA has 240 English learner students, 9 Initial Fluent English Proficient students, 127 Redesignated Fluent English Proficient students. NLSA will be piloting the new state assessment for English Learners. The ELPAC (English Learners Proficiency Assessment for California) pilot test was administered to a group of first grade students from March 6 - April 14.

## MULTI-TIERED SYSTEMS OF SUPPORT (MTSS) UPDATE

The mission of the MTSS team is to establish and implement goal oriented systems for tiered, academic, social-emotional, and behavioral support in order to best support and collaborate with teachers to meet the needs of students. These systems will be visible, documented and accessible. The MTSS team at NSLA is led by the Vice Principal and includes our Instructional Coach, Support Teacher, Counselor, Dean of Students and School Psychologist. The team meets weekly to plan and address needs and systems of campus wide programs. Updates of these programs are attached to the report.

NSLA MTSS team held this year's second round of Support Talks. The team met with every teacher. During each meeting the team and the teacher reviewed student data, established student learning goals, and set a professional goal for the teacher. The goals will be revisited on May 31.

The Spring session of Rocket Lab and REACH will be concluding in May. Students continue to work on identified goals and receive a variety of supports.

**IEPs & SECTION 504 PLANS** 

NSLA is on track following all IEP/Section 504 plans deadlines to meet students' needs. Special Education teachers continue to work collaboratively with General Education staff to ensure students' goals, accommodations, and modifications are in place and supported appropriately.

## PROFESSIONAL DEVELOPMENT

As we come to the end of the year, NSLA continues to work collaboratively with various agencies and professionals to provide the highest quality of professional development for our staff. Teachers have completed the final training in the Apple Teacher badge program. By the end of the year, our entire teaching staff will be certified Apple Teachers. Our teaching staff has also received initial training on the new CDE Accountability system, the dashboard contains reports that display the performance of local educational agencies (LEAs), the schools, and student groups on a set of state and local measures to assist in identifying strengths, weaknesses, and areas in need of improvement. Ten of our NSLA certificated and classified have recently completed CPI (Crisis Prevention Intervention) training. CPI is an international training organization committed to best practices and safe behavior management methods that focus on prevention. CPI educates and empowers professional to create safe and respectful environments. For the upcoming school year, our staff looks forward to continued training with Benchmark Curriculum for Spanish and English Language Arts Curriculum. Our staff is looking into the adoption of TK-8 Math curriculum and 6th-8th grade Science and English Language Arts curriculum.

# TITLE I-SUPPLEMENTAL EDUCATIONAL SERVICES

Students who were signed up this school year to receive the tutoring services are now finishing up their tutoring hours and we have begun receiving the final invoices. Students receiving these services are low income students which opted to receive additional services free of charge and are eligible for up to 20 hours of services at no cost to the students.

Any funding remaining from the 20% of Title I funds that are required to be allocated to SES services will be returned to Title I for additional Title I expenditures.

For the 2017-2018 school year, we are beginning to look at our options on how to provide these additional services as the regulations have changed.

# PARENT INVOLVEMENT

English Language Advisory Committee (ELAC) and School Site Council (SSC):

The English Learner Advisory Committee held scheduled meetings on Wednesday, April 26, 2017, and Thursday May 11, 2017. Parents heard updates on the search for a new principal. The main focus was the planning for the fall 2017 Multicultural Health Festival. The date of Friday, September 15, 2017 has been selected for this event. The next planned meeting will be in the new school year.

School Site Council met Thursday, April. 27, 2017. Next meeting is scheduled for May 18th 2017. They will continue to discuss regular agenda items including ELAC input, budget, and parent comments.

# ΡΤΟ

Our PTO completed a successful Rocket Race Color Run event. The event raised approximately \$3,000. NSLA hosted a night at Jo-Jo's Grill A Dog in Redlands, which raised \$110. Our annual Read-A-Thon is underway and will conclude on May 25th. The annual NSLA Carnival is scheduled for June 2nd. Finally, our amazing PTO hosted a luncheon for all staff on Tuesday, May 9 in honor of Teacher Appreciation Day.

# STAFF

Staff from NSLA and LCER have completed the hiring process for the new Principal. We are very excited to welcome Dr. Fausto Barragan to the NSLA team. We have received 3 teacher resignations. Teacher interviews have been held for the current open positions. Recruitment will continue with local universities. NSLA will also be combining the 2 current part-time support positions, into 1 full time position. The Instructional Coach position and Support Teacher position will be eliminated and combined to one full time Teacher on Assignment position.

## CALENDAR

UPCOMING EVENTS:	
Important Dates for June	
6/1	
-IEP DAY -TK Culmination Ceremony (Kinder Quad) 8:30-9:30am 6/2	
-NSLA Annual Carnival (PTO event) 3:00 - 6:00pm	
-Love & Logic Parent Class (K5) 8:30-9:30am 6/5	
-1st grade awards assembly (cafeteria) 8:30-9:00am	
-2nd grade awards assembly (cafeteria) 9:15-9:45am	
-Rockets in Training (C1,C2,C3,C4,C5/Cafeteria) 3:30-4:30pm	
6/6	
3rd grade awards assembly (cafeteria) 8:30-9:00am	
-4th grade awards assembly (cafeteria) 9:15-9:45am	
-MTSS Meeting (K5) 10:30-12:00pm	
-3rd grade Annual Picnic 1:00pm-12:00pm	
-TK in Training (K4) 3:00-4:00pm	
6/7	
-5th grade awards assembly (cafeteria) 8:30-9:00am -6th-7th grade awards assembly (cafeteria) 9:15-9:45am	
-8th grade promotion (Sturges Center of the Arts) 5:00-8:00pm	
6/8	
-Last Day of School (12:30pm Dismissal)	
-End of 3rd Trimester	
-Kindergarten Promotion (C1&C2) 8:30-9:15am -Kindergarten Promotion (C3,C4,C5) 9:30-10:30am	
	í.

Please join us for any upcoming events, your support is appreciated! The full NSLA calendar is posted on our website at: http://www.lewiscenter.org/nsla/

#### NSLA - Budget Comparison 2015/16 to 2016/17

		015-2016 Current Period	Percent Total		-2017	Current Period	Percent Total	Comparis Budget-te
	Total Budget \$ -	Actual	Budget-to-		Total Budget \$ -	Actual	Budget-to-	Budget-te date
	Revised	thru April	date		Original	thru April	date	Comparis
levenue		10 Months of Budgeted Revenue		Revenue		10 Months of Budgeted		
Revenue	7.516,196.00	6,263,496.67	63.33%	Revenue	8,418,253,00	Revenue 7,015,210,83	83,33%	
New Revonue				New Revenue	0,410,200.00	7,013,210,03	63.3376	0.00
Budget Carryover	55.925.00	0.00	0.00%	Budget Carryover	0.00	0.00	N/A	I
Total Revenue	7.572.121.00	6.263.496.67	82,72%	Total Revenue	8.418.253.00	_		
xpense		0.200,430.07	02.7278	Expense	8.416.253.00	7,015.210.83	63.33%	0.00
Certificated Salaries	2,791,998.00	2,228,294.74	79.81%	Certificated Salaries	3,284,655.80	2,552,642,21	77.71%	20.40
Classified Salaries	1.370.355.00	1.060.084.02	77.36%	Classified Salaries	1.279.995.20	1,196,983,37		-2.10
Total Salaries	4.162.353.00	3.288.378.76	79.00%	Total Salaries	4.564.651.00	3.749.625.58		3.14
Benefits				Benefits		00000000000	44.1478	3.14
Health Benelits	605,623.00	457,250.48	75.50%	Health Benefits	635,991.40	501,852.92	78.91%	3.41
STRS PERS	284,871.00	212,984.95	74.77%	STRS	371,522.60	287,821.75	77,47%	2.71
	178,588,00	128,021.59	71,69%	PERS	155,367,20	172,256.11	110.16%	38.48
Employer Costs	200.850.00	<u>158.440.92</u>	78.69%	Employer Costs	197,127,60	<u>176.968.14</u>	89.77%	<u>10.89</u>
Total Benefits	1,269,932.00	956,697.94	75.33%	Total Benefits	1,361,008.80	1,138,898,91	83.68%	8.35
Books and Supplies Approved Text Books	102.711.00	57,864.46	56.34%	Books and Supplies		244 244 28		I
Classroom Books	695.00	4,587.11	550.34 % 550.02%	Approved Text Books Classroom Books	27,100.00	344,266.38 2,176.92	1270.36%	1214.02
Class Supplies	91,188.00	30,044.91	32,95%	Class Supplies	38,100.00	31.290.80	98.95% 82,13%	-561.06 49,18
Other Supplies		0.00	N/A	Other Supplies	3,700.00	1,412,68	38.18%	N/A
Equipment (under 5K)	27,890.00	20,497.95	73.50%	Equipment (under 5K)	33,211.00	6,377.80	19.20%	-54.29
Reimbursables		0.00	N/A	Reimbursables	0.00	17,141.94	N/A	N/A
Food	205.000.00	184,462.32	89,98%	Food	210,000.00	182,045.79	86.69%	-3.29
Office Supplies	19,230,00	11,340.39	58,97%	Office Supplies	20,000.00	14,091.93	70.46%	11,49
Postage Computers	7,680.00 49,870.00	6,005.34 25,377.77	78.19% 50.89%	Postage Computers	6,000.00	4,576.24	76.27%	-1.92
Equipment for Resale	0.00	195.02	50.69% N/A	Equipment for Resale	65,000.00	88,929,93 99.98	136.82%	85,93
Soltware	62,557.00	80,909.75	129.34%	Software	49,600.00	52,720,96	N/A 106,29%	N/A -23.05
Furniture	1,170.00	5,414.78	462.80%	Furniture	30,000.00	35,528,00	118.43%	-23.03. N/A
Books, Media, Library	10,000,00	<u>4,592,16</u>	45.92%	Books, Media, Library	5.000.00	6.287.71	125.75%	79.83
Total Books and Supplies	577,991.00	431,291.96	74.62%	Total Books and Supplies	489,911.00	786,947.05	160.63%	86.014
Services_Other				Services, Other				
Employee Admin	1,139.00	2,102.02	184.55%	Employee Admin	2,350.00	1,767.66	75.22%	-109.33
Volunteer Fingerprinting		1,615.00	N/A	Volunteer Fingerprinting	0.00	224.00	N/A	N/A
Testing Referees	13.000.00 4.500.00	2,166.78 1,785.00	16.67% 39.67%	Testing	12,250,00	1,488.36	12.15%	-4.52
Field Trip	3,000.00	0.00	0.00%	Referees Field Trip	3,600.00	2,185.00 13.249.50	60.69%	21.03
Travel	10.355.00	18,294.31	176.67%	Travel	17,641.40	20,406.32	264.99% 115.67%	264.99
Training and Conferences	42,465.00	45,587.31	107.35%	Training and Conferences	92,113.00	49,033.41	53.23%	-54.129
Dues and Memberships	5,327.00	0.00	0.00%	Dues and Memberships	6,398.00	6,496,93	101.55%	101.55
S B Co Fees	74,258.00	8,853.18	11.92%	S B Co Fees	72.019.00	11,103.36	15.42%	3.50%
Banking Fees	1,365.00	(5,971.40)	-437.47%	Banking Fees	0.00	3,281.46	N/A	N/A
Provided Training	5,000.00	0.00	0.00%	Provided Training	0.00	0.00	N/A	N/A
Insurance	B1,900.00	55,320.43	67.55%	Insurance	54,072.00	43,004.80	79,53%	N/A
Legal Fees	26,000.00	41,361.06	159.08%	Legal Fees	53,500.00	19,617.43	36.67%	-122.419
Consulting SELPA Services	46.395.00	33,736.25	72.72%	Consulting	75,500.00	17,514.00	23.20%	-49.521
Trash-Sewer	64,116.00 0.00	0.00 22,753.77	0.00% N/A	SELPA Services Trash-Sewer	43,984.00	0.00 12.746.68	0.00%	N/A
Gardening	7,000.00	2,639,72	37.71%	Gardening	13,650.00 13,050,00	2,563.18	93.38% 19.64%	N/A -18,079
Janitorial	85,960.00	75,914.88	88.31%	Janitorial	73,000.00	60,930.56	B3.47%	-18,077 -4,85%
Pest Control	0.00	1,882.00	N/A	Pest Control	2,000,00	1,320.00	66.00%	N/A
Security	25,000.00	62,637.64	250.55%	Security	72,000.00	62,888.89	87.35%	-163.209
Telephone	16513	40,116.54	242.94%	Telephone	23,700.00	32,127.26	135.56%	N/A
Utilities Copier	172,000.00	124,425.69	72.34%	Utilities	85,000.00	79,057.94	93.01%	20.671
Emergency-First Aid	49.250.00 1,865.00	33,291.17 253.18	67.60% 13.58%	Copier Emprogram First Aid	41,600.00	27,647.84	66.45%	N/A
Rental - Leases	144,000.00	121,159.09	84.14%	Emergency-First Aid Rental - Leases	750.00	658.54 128,943.37	87.81% 85.96%	74.231
Advertising - Marketing	8,793.00	6,421.54	73.03%	Advertising - Marketing	8,000.00	2,287.85	28.60%	1.82%
Public Relations	3,748.00	1,224.15	32.66%	Public Relations	2,000.00	987.00	49.35%	16.699
Special Events	6,059.00	3,709.79	61.23%	Special Events	2,950.00	3,542.58	120.09%	58.865
Facilities Maintenance	50,000.00	28,343.74	56.69%	Facilities Maintenance	50,000.00	19,844.62	39.69%	•17.00
Auto	6,000.00	1,476.74	24.61%	Auto	1,500.00	2,173.74	144.92%	120.305
Bus	0.00	734.40	N/A	Bus	12,000.00	2,332.50	19,44%	N/A
Equipment Repairs	102.864.00	<u>13,780,74</u>	<u>13.40%</u>	Equipment Repairs	40.000.00	31.889.15	79.72%	N/A
Total Services, Other	1,057,872.00	745,614.72	70.48%	Total Services, Other	1,029,627.40	661,313.95	64.23%	-6.25%
Capital Outlay				Capital Outlay				
Site Improvements	107,925.00	299,155.02	277.19%	Site Improvements	68,000.00	10,699.86	15.74%	-261.45%
Bidg Improvements	5,000.00	47.64	0.95%	Bldg Improvements	50,000.00	10,250.00	20.50%	19.55%
Capital Eqiupment	0.00	3.432.33	N/A	Capital Eqiupment	0.00	0.00	<u>N/A</u>	<u>N//</u>
Total Capital Outlay	112,925.00	302,634.99	268.00%	Total Capital Outlay	118,000.00	20,949.86	17.75%	-250.249
Other Outgo				Other Outgo				
Interest	0.00	3 208 97	N/A	Interest	0.00	+0.00	ALCA L	

utgo Interest

> Total Other Outgo Total Expense Net

0.00

0.00

0.00

7,181,073.00

3,208.97

3,208.97

5,727,827.34 535,669.33

0.00

0.00

<u>0.00</u>

N/A

N/A

N/A

N/A

N/A

79.76%

Interest

Total Other Outgo

Total Expense Net

0.00

0.00

0.00

7,563,198.20 855.054.80

18.00

0.00

0.00

<u>0.00</u>

18.00

6,357,753.35 657,457.48

N/A

N/A

N/A

N/A

N/A

84.06% П N/A

N/A

N/A

<u>N/A</u>

<u>N/A</u>



Note - Revenue shown here is on an accrual basis, of total budgeted revenue allocated on an even basis monthly to date.

## Board Meeting Minutes April 18th, 2017

1. <u>CALL TO ORDER</u>: Chairman, Duberly Beck called the meeting to order at 7:30am.

## 2. ROLL CALL: Chairman, Duberly Beck

NSLA School Board Committee Members Duberly Beck, Andrew Jaramillo, Marcia Vargas, and Peter Torres, were in attendance.

Staff members Lisa Lamb Toni Preciado, Ryan Dorcy, Jim Quinn, Angelica Ramos, Yesenia Moreno, Olga Loreto, Erin Mason, Myrna Foster, and Stacy Newman were also in attendance.

## 3. PUBLIC COMMENTS: No Public Comments.

## 4. SPECIAL PRESENTATIONS:

.01 Kinder Presentations:

-Nathaniel Dean Phelps-Favorite holiday is Earth Day.

-Naveah Tate- Favorite holiday is 4<sup>th</sup> of July.

-Gabriella Collins- Favorite holiday is Christmas.

Board comment:

\*Andrew Jaramillo, suggested student presentations should also be added to the LCER board meetings.

\*Marcia Vargas, also suggested Kinder- 8th grade student presentations should be presented at the LCER board meetings.

## 5. DISCUSSION/ACTION ITEMS:

.01 Update of 9-12 Grades (Lisa Lamb)

-Currently any plans with moving on with the high school have been placed on a hold.

.02 Update on Prop 39/Facilities Use Agreement negotiations with the SBCUSD and SB County. (Lisa Lamb)

Lisa Lamb and the executive team have been in active negotiations with SBCUSD with the Prop 39 application.

The original offer was for NSLA to stay on the current property with the understanding that the district was inquiring about the property. With continued negotiations, the transaction and application process has not been finalized, thus the property is still owned by the County. The current tolling agreement was extended to June 30<sup>th</sup> 2017. Lisa Lamb has looked to the advice of counsel, and will be working in parallel with Highmark School Development Company. HighMark will continue to work on looking for property within the San Bernardino areas while still being in Prop 39 application process. The currently lease expires in year 2028, Lisa Lamb will continue to update the board members as needed.

Board Comments:

\*Marcia Vargas- requests more clarification with negotiations between the County and SBCUSD.

\*Andrew- Who is representing and involved with the negotiations for the NSLA School Board Committee?

.03 Progress on NSLA Principal Hiring Process. (Lisa Lamb)

-Update on the hiring process for the NSLA Principal position - currently there are 23 applicants.

Thursday April 20<sup>th</sup> the first round of interviews will take place with 10 candidates at the NSLA campus. The second round of interviews will be held on May 3<sup>rd</sup>.

-Lisa Lamb also presented an update on the interim administrator Butch Owens who will provide administrative support during CAASPP testing for the month of May. Mr. Owens comes with 30 years administrative experience, and will also provide support and counsel with Prop 39.

**Board Comments:** 

\*Marcia Vargas- Will teacher take part in the interview process.

\*Toni Preciado- ALT teachers have been invited to take part of the April 20th and May 3rd interview process.

# 6. INFORMATION INCLUDED IN PACKET:

.01 Principals Report (Toni Preciado)

-Toni Preciado presented attached data packets and program reports from the 1<sup>st</sup> and 2<sup>nd</sup> trimester to all board members.

-Attendance/SART Updates, 35 students were discussed, 26 meeting were held and 10 student/families were no shows. Myrna Foster and David Garcia have been working with scheduling the next round of SART Meetings. There are students who have more than 40 days of absences and/or tardies. In the second trimester, there have been noticeable improvements but the real issue is with tardies.

Support Talks have taken been completed for spring with teachers looking at data from the first and second trimester. Teachers have until May 30<sup>th</sup> for the support talks follow-up.

-Open House was a successful event this school year. The NSLA staff have decided to make next year's event more of an exhibition night for students to present their own work.

-Staffing Update - currently we have had one teacher turn in a letter of resignation and one teacher looking into early retirement. There will be teachers who will be reassigned to different grade levels. Board Comments:

\*Andrew Jaramillo- Do tardies affect the schools ADA?

\*Toni Preciado- Absences affect the ADA, not tardies.

\*Marcia Vargas- Feels we offer a lot of support and when we are recruiting new teachers we should highlight that.

.02 Financial Reports (Jim Quinn)

-Jim Quinn, shared several NSLA updates:

- P1 attendance report came in at 747.98 and are expecting for P2 report will increase with the support of the SART meetings.

-EWS digital timesheet training has begun with certificated staff and will move forward with classified staff training.

-NSLA will begin its process of applying for three facilities grants that will need board approvals and signatures. One will be a facilities incentive grant, charter schools facilities grant, and SB740 grant. These grants can cover up to 75% of the rental fees. The grant deadline will be June 15<sup>th</sup>, not including the application period that has just now opened, Prop 51 application processing has opened.

- Veronica Calderon attended the Prop 51 training in Sacramento, California.

Board Comments:

\*Andrew Jaramillo is requesting numbers on all three facilities grants.

\*Marcia Vargas, requested a budget workshop on how the board can have a clearer understanding when reviewing the monthly budget comparative.

# 7. BOARD/STAFF COMMENTS:

Lisa Lamb- Commended Toni and office staff during the events that occurred Monday at the North Park Elementary School. Lisa was very grateful how the administration and office staff communicated with teachers and parent communications that were sent via parent square and all NSLA social media.

There will be a scheduled PR visit from the CCSA. They will be producing a promotional video on the AAE and NSLA campuses.

Andrew Jaramillo- requested confirmation if Scott Johnson will continue to be an NSLA board member? Marcia Vargas- Shared updates on the CABE conference and was grateful for the NSLA staff who attended the conference during their spring break. Marcia also reported there will be a Safe Haven resolution conference call meeting on Monday April 24<sup>th</sup>.

8. <u>ADJOURNMENT:</u> Chairman Beck adjourned the meeting at 9:02 a.m.